

CLAY COUNTY HOSPITAL COMMITTEE MINUTES

August 5, 2008

The Meeting was called to order at 6:00 p.m.

PRESENT: Jerry Britton Susan Batchelor, President
Ron King Mike Stoverink, CFO
Gary Whitehead Cathy McAllister, Executive Assistant
Tom Butcher
Sue Pettit
ABSENT: Joe Rudolphi

Approval of Minutes

Motion made by Tom Butcher, seconded by Ron King to approve the regular minutes of the July 1, 2008 meeting as presented.

BJC Health System Report

BJC Value Added Services

- Evan Thackrey, C.L. Halsey and Jim Allison participated in the Community Hospital Wireless Phone initiative by videoconference on July 2, 2008.
- Susan Batchelor attended the Community Model Governance Board meeting and President's Council meeting in St. Louis on July 8, 2008.
- Shelly Devore provided a presentation via videoconference to the management team on July 9, 2008. The topic of the presentation was "Clinical Workflow Initiative". The videoconferencing equipment is being used more frequently by our hospital staff and BJC staff. This equipment will allow us to provide a wide variety of educational offerings to our staff, without the cost of travel, etc.
- Jan Nattier participated in the Clinical Workflow Standardization meeting via teleconference on July 10, 2008. She listened to a webinar regarding the same subject on July 24, 2008.

FINANCE

June 2008

Gross revenues for the month of June 2008 were \$2,879,709 versus a budget of \$3,033,460. Operating expenses for the month were below budget at \$1,439,704. Net operating income was \$32,524 with an excess of revenue over expenses of \$83,654 recorded for the month.

A comparison of statistics by department revealed admissions to be 98 versus a budget of 107. The average length of stay for June was 3.71 days. Surgical procedures for the month were 115 versus a budget of 122.

Emergency visits were 835 versus a budget of 831, while the number of ambulance runs was 88. Outpatient revenue represented 73.3% of total patient revenue. The average daily census for the month was 13.5 for an occupancy average of 61.4%.

The Ambulance Department reported patient service revenues of \$62,217 for the month. Total deductions of \$44,838 were subtracted, leaving a net patient service revenue of \$17,379. Tax revenue in the amount of \$2,897 received from the county was added, leaving a total net operating revenue of \$20,276. After deducting total operating expenses of \$36,356 and including interest earned of \$230, a deficit of (\$15,850) was recorded for the month

EXECUTIVE SESSION

Action Item:

Susan Batchelor requested an executive session for the purpose of discussing personnel and litigation.

Hospital Committee Minutes
August 5, 2008

Ron King made a motion to enter into executive session for discussion of personnel and litigation. Tom Butcher seconded the motion. Motion carried. Executive session convened at 7:01 p.m.

Sue Pettit made a motion to return to open session. Tom Butcher seconded the motion. Motion carried. Open session reconvened at 7:20 p.m.

Hospital Paid and Unpaid Claims

Motion made by Tom Butcher, seconded by Sue Pettit to approve the hospital's paid and unpaid claims as presented.

QUALITY

Medical Staff Report

The Medical Staff met on July 22, 2008 and reviewed minutes of the various subcommittees.

Credentials Committee

Action Item:

After review and approval of the applications by the Credentials Committee, the Medical Staff Executive Committee recommends reappointment for the following health professionals:

Reappointment

Gil Narvaez, MD

Courtesy Teleradiology

Amanda Fitzwater, MD

Courtesy Teleradiology

Ron King made a motion to approve the appointments of the health professionals as recommended. Tom Butcher seconded the motion. Motion carried.

Best in Class Scorecard

A copy of the most recent Best in Class Scorecard was reviewed during the meeting.

IHA Comparative Performance Measure Dashboards

Susan Batchelor shared information from the Illinois Hospital Association (IHA) pertaining to dashboards that show our performance on Hospital Quality Alliance (HQA) measures for four clinical conditions, heart attack, heart failure, pneumonia and surgical care.

GROWTH

Physician Recruitment

- Physician site visits were held on July 16 and 18. Both candidates were presented by Goldfish Partners. We remain in contact with both candidates and continue to receive positive responses thus far.
- We currently have two physician site visits scheduled for August 6 and 7.
- Dr. Mike Klingler began seeing patients at the CCH Medical Clinic on July 31, 2008 – his schedule is already full. He participated in the health fair with an informational booth.
- We were contacted earlier this week by a third year resident who we have met twice at the SIU Doctor's Fair. Ron Stevens, BJC Physician Recruiter spoke with him and has arranged a site visit for August 26.

Hospital Committee Minutes
August 5, 2008
ER Performance Improvement Team

A performance improvement team focusing on patient satisfaction in the ER has been initiated. A brief report about this and other ER initiatives will be held.

Aquatic Therapy Services

The original projections for the new aquatic therapy services have already exceeded expectations. We began offering independent exercise time to hospital employees in July. Currently two staff members are doing a self study course on leading exercise classes. They will submit for a certification at the end of the class, and they have met to establish protocol for exercise classes offered to the community. As soon as exercise class activities are planned, they will begin calling the interested community members who have already signed up.

Board Education

Chuck Wells, of Healthcare Financial Advisors, Inc. presented, "Do's and Don'ts for Rural Hospitals Undertaking Major Facility Projects" on July 17 in the hospital's conference room. Attending the presentation were Susan Batchelor, Mike Stoverink, C.L.Halsey, Jim Allison, Sue Pettit, Gary Whitehead, Ron King, Vernon Guinn and Jesse James. A follow up report from the board education will be submitted to the Illinois Critical Access Hospital Network (ICAHN) to satisfy the requirements of the grant funds received.

PEOPLE

Hospital Picnic

The annual hospital picnic has been scheduled for August 8 on the hospital campus.

SERVICE

Health Fair

The hospital's annual health fair was held Saturday, August 2 at the CCH Medical Clinic. There were over 300 participants at the health fair who took advantage of the various screenings offered, and visited the informational booths set up.

American Red Cross Blood Drive

The American Red Cross will hold a blood drive on August 22 from 1-5 pm at the hospital.

Patient Satisfaction Report

Patient Satisfaction Results for June 2008 were distributed to committee members for review. The patient satisfaction scorecard was reviewed during the meeting.

Calendar of Events

The Calendar of Events and Specialty Clinic calendar for August 2008 have been included in your packet.

ADJOURNMENT

Sue Pettit made a motion to adjourn the meeting. Tom Butcher seconded the motion. Motion carried.

Gary Whitehead, Chairman